



## Gedney Church End and Lutton St Nicholas Federated Primary Schools

### Charging Policy

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## Gedney Church End and Lutton St. Nicholas Federated Primary Schools

### **Introduction**

The Governors of Gedney Church End and Lutton St Nicholas Federated Primary Schools recognise that education provided during school hours should be free of charge.

### **Policy**

No charges will be levied for activities provided to:

- fulfil any requirements specified in the syllabus for a prescribed public examination;
- specifically fulfil statutory duties relating to the National Curriculum;
- specifically fulfil statutory duties relating to Religious Education.

Items for which pupils may be charged include:

- individual musical instrument tuition based upon the County Council hourly rate;
- equipment, tuition fees or transport connected with out-of-school activities;
- board, lodgings and travel expenses for residential trips;
- rescrutiny of an examination result at the parent's request.
- hot school meals costing £2.30 per meal and supplied by Ideal HSM.

Charging Parents for breakages and fines:

- parents may be asked to pay a voluntary contribution towards the cost of replacing a broken window or a defaced, damaged or lost book etc. where this is the result of a pupil's behaviour.

### **Voluntary Contributions by Parents**

Parents may be invited to make voluntary contributions towards the cost of an activity for which a charge may be made, but such requests will make it clear that there is no obligation to contribute. Pupils will not be treated differently according to whether or not their parents have agreed to make a voluntary contribution.

If a trip is planned mainly within school hours, i.e. 50% or more of the trip, including transport time, parents may be invited to contribute, but no pupil will be excluded from the trip because their parents have not contributed.

Charges made to parents will not exceed the actual cost of the activity in order, for example, to raise additional funds to cover any short fall caused by parents opting not to contribute, although there is nothing to prevent other parents making a voluntary contribution over and above that cost.

As a federation, we accept that sometimes parents find it very difficult to pay for the wide variety of opportunities we offer. It is our duty to ensure those in receipt of free school meals and Universal Infant free School Meals receive any benefit and relief that may be available thus ensuring our inclusive approach is maintained for all.

**Signed by the Chair of Governors:**

**Ratified by Governors: November 2018 (FGB)**

**Last update: October 2018**