

**THE FEDERATION OF Luffon St Nicholas and Gedney Church End  
PERSON SPECIFICATION FOR THE POST OF HIGHER LEVEL TEACHING ASSISTANT (G6 – Pro Rota)**

<b>CATEGORY</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>	<b>WHERE IDENTIFIED</b>
<b>APPLICATION</b>	<ul style="list-style-type: none"> <li>☆ High standard of presentation;</li> <li>☆ Well structured supporting letter;</li> <li>☆ Fully supported in references.</li> </ul>		Application Form References
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>☆ HLTA Status.</li> </ul>		Application Form
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>☆ Experience of planning and preparing lessons;</li> <li>☆ Experience of teaching and delivering learning activities to Key Stage 1 and Key Stage 2 children.</li> </ul>	<ul style="list-style-type: none"> <li>☆ Experience of using <u>A</u>ssessing <u>P</u>pil <u>P</u>rogress materials.</li> <li>☆ Experience of teaching a maths and English KS2.</li> </ul>	Application Form Interview
<b>SKILLS</b>	<ul style="list-style-type: none"> <li>☆ Be able to work as part of a team;</li> <li>☆ Communicate effectively with colleagues;</li> <li>☆ Ability to plan time effectively;</li> <li>☆ Excellent relationships with children.</li> </ul>	<ul style="list-style-type: none"> <li>☆ Ability to produce resources to meet individual needs of the learners.</li> </ul>	References Interview
<b>SPECIAL KNOWLEDGE</b>	<ul style="list-style-type: none"> <li>☆ Knowledge of the Primary Curriculum.</li> </ul>	<ul style="list-style-type: none"> <li>☆ Use of an Interactive Whiteboard;</li> <li>☆ First Aid certificate (in date)</li> </ul>	References Interview
<b>HEALTH</b>	<ul style="list-style-type: none"> <li>☆ Excellent attendance record at current setting.</li> </ul>		Application Form References
<b>PERSONAL ATTRIBUTES</b>	<ul style="list-style-type: none"> <li>☆ The desire to make a contribution towards the ethos and vision of our school;</li> <li>☆ A commitment to raising pupil attainment;</li> <li>☆ Innovative, creative and ambitious.</li> </ul>		References Interview

October 2018